



**HOURS:** Full- and/or part-time opportunities available, depending on interest and qualifications

**STARTING:** September 20, 2021

Please submit a resume, letter of interest, and two professional references to the Hiring Committee at [K8als@theberkeleyschool.org](mailto:K8als@theberkeleyschool.org).

The Berkeley School, a progressive, preK-8 independent school in the East Bay portion of the San Francisco Bay Area, seeks an academic learning specialist to work with students in grades K-8 for the 2021-22 school year.

The Berkeley School focuses on developing each child's academic and life skills in a learning environment shaped by two truths of civic engagement: *we are interdependent* and *what we do matters*. Our graduates grow up to make a positive difference in communities where they learn and work through the ways that they observe, think, plan, and act. Our teachers enact this vision in their daily work with students, ensuring that our school can fulfill our mission to ignite curious minds, awaken generous hearts, and engage a changing world.

We are committed to principles that promote effective, inclusive teaching practices and create culturally responsive educational environments for each student, and we value the skills, knowledge and experiences that a diverse workforce brings to our school. As we seek to educate the whole child, affirming the cultural histories and identities of all our students, we seek faculty and staff who are knowledgeable and experienced in helping each student grow. If you see this approach as critical to teaching and learning, we urge you to apply.

**OVERVIEW:** At The Berkeley School, academic learning specialists provide academic skill remediation, intervention, assessment, and case management for students with more significant academic needs in both 1:1 and small-group settings, with a particular emphasis on literacy and mathematics. As members of the K-5 Student Engagement Team, academic learning specialists work closely with social-emotional learning teachers and specialists, the school counselor, and teachers to improve learning outcomes for all students. Academic Learning Specialists report to the Director of K-8 Teaching and Learning.

#### **Preferred Qualifications**

- Demonstrated understanding of culturally responsive teaching practices that support a diverse community and a commitment to ongoing growth and tangible advancement in this area
- Specific training and/or certification in literacy and/or mathematics instruction, intervention, remediation, and assessment for K-5 students
- Demonstrated experience and success working with K-5 students as an academic learning specialist, classroom teacher, and/or tutor
- Demonstrated ability to build positive, appropriate relationships with K-5 students and teachers
- Ability to collaborate and communicate effectively with students, families, and colleagues verbally and in writing
- Experience reading and reviewing neuropsychological and/or psych-ed evaluations and incorporating recommendations into work with students and teachers
- Demonstrated commitment to ongoing professional growth and development

#### **Primary Responsibilities**

- Deliver academic skill remediation and intervention to students requiring academic Tier 2/Tier 3 support (individually and small groups).
- Act as case manager for selected students receiving academic Tier 2 or 3 support.

- Document and maintain up-to-date records and files in accordance with best practices and TBS guidelines.
- Gather information and maintain communication with families, teachers, and outside professionals as needed.
- Create, document, and maintain students' overall support plan – independently or in coordination with other members of the Student Engagement Team.
- Tracks support plan implementation: monitor and revise as needed.
- Lead student success team meetings for students receiving academic learning support.
- Make referrals for students who need additional, outside support to make appropriate academic progress.
- Communicate and/or meet with school staff, families, and any outside professionals as needed to ensure strong partnership and clear communication.
- Other duties as assigned by the Director of K-8 Teaching and Learning and the Head of School.

**Overview of the School:**

Founded in 1964 as Berkeley Montessori School, The Berkeley School is an intentionally small preK-8th grade school of 220 students on two campuses. We focus on developing academic and life skills in joyful, rigorous learning environments deeply rooted in civic engagement. Applicants are encouraged to visit our website at [www.theberkeleyschool.org](http://www.theberkeleyschool.org) to learn more about our program.

Salary and benefits are competitive and commensurate with experience. We are an equal opportunity employer and do not discriminate on the basis of race, ethnicity, age, gender, sexual orientation, or gender identification.