

#### Okay, so how does this work?

Pick-a-Party (PaP) is a community-building and fundraising program here at TBS that offers a brilliant array of fun events throughout the school year, all hosted by members of the school community. These include family activities, parties and activities just for kids, adult events, cocktail parties, unique outings, and much more!

#### What's the cost?

Each party has a fixed number of possible attendees and a fixed price per person to attend, set by each party's hosts. Each party has ticket options on Eventbrite.

Nearly every party has a sliding-scale cost option called PYP (Pick Your Price/Sliding Scale). We want you at the party! So if price is a hindrance, please choose the PYP option. All purchase activity is strictly confidential. Money collected goes directly to support TBS.

#### How do I sign up?

Sign-ups are available online in advacne of the party. Click the Eventbrite link to purchase tickets using a credit or debit card.

### How do I host a Pick-a-Party?

If you would like to host a party, please contact pickaparty@theberkeleyschool.org. Send us your idea and description, and your preferred date(s), or general day/time of year. We're here to answer your questions!

# What happens if a party fills up before I've had a chance to buy tickets?

Party admissions are available on a first come, first served basis. Hosts set a maximum number of guests for their parties. Once that maximum number of tickets has been sold, that party will no longer be available on the website. Some parties sell out quickly, so we advise you to purchase your tickets as soon as you can.

Email us at pickaparty@theberkeleyschool.org to join the waitlist on a party that has sold out. In the event that additional spaces open up or someone cancels, we'll let you know right away.

### Can I see who else has signed up for a party I might be interested in?

Yes. Guest lists for each party are viewable on the specific party's Eventbrite link. Payment information is not listed publicly.

## Are the parties only for members of the TBS community?

Absolutely not! If you see an event that you think your friends, extended family members, or neighbors would like to attend, direct them to Pick-a-Party at **tbspickaparty.org**. Anyone is welcome (and encouraged!) to participate. If you have friends or neighbors whose children's schools you have supported by purchasing raffle tickets or gift wrap, this is a great way for you to invite them to reciprocate.

### If I pay for a party but cannot attend, can I get my money back?

If you don't attend a party you've signed up for, we ask that you consider your purchase a charitable donation to TBS.

In some circumstances, if a party has to be canceled or the date changed due to weather, your ticket may be applied to another party, refunded, or donated back to the school.

### What does "adopt" a party mean?

We have party favorites with host families who are graduating or looking for new co-hosts. Look for the "adopt this party" notation on the description of our existing parties and contact us at pickaparty@ theberkeleyschool.org for details.

### Still have questions?

Email the Advancement team at pickaparty@theberkeleyschool.org.