



Early Childhood Extended Day (After School) Director

Full Time

Effective: August 15, 2018

The Berkeley School, a preschool-8th grade progressive, independent school in the East Bay portion of the San Francisco Bay Area, seeks a full-time Early Childhood After School Director to join our multicultural, learner-centered community.

We are committed to principles that promote effective, inclusive teaching practices and create optimal educational environments for each of our 100 students. We value the skills, knowledge and experiences a diverse workforce brings to our school. As we seek to educate the whole child, affirming the cultural histories and identities of all our students, we seek faculty and staff who are knowledgeable and experienced in helping each student grow. If you see this approach as critical to teaching and learning, we urge you to apply.

Your responsibilities as Director of After School, include managing after school staff, conducting monthly meetings, ordering supplies, communicating effectively with parents, creating a vibrant outdoor space that promotes creative play, respect for each other, and includes children to be responsible stewards of the environment. Activities include gardening, music, art, movement, story time, and creative play. You will participate in weekly faculty meetings and all professional development required by the school.

The ideal candidates will:

- * Have a BA or master's degree in early childhood or Montessori certificate
- * Have at least four years of teaching experience or experience leading an after school program.
- * Understand the pedagogy of Montessori and Reggio philosophy
- * Have excellent communication skills both written and verbal
- * Enjoy working in a collaborative team environment
- * Enjoy working outdoors.

The successful candidate will be professional, collaborative, and enthusiastic about participating in our dynamic community of intellectually curious, lifelong learners, all of whom are dedicated to professional development and a reflective teaching practice.

Overview of the School: Founded in 1964 as Berkeley Montessori School, The Berkeley School is an intentionally small, community-oriented school of 285 students from early childhood through middle school.

Salary and benefits are competitive and commensurate with experience. We are an equal opportunity employer and do not discriminate on the basis of race, ethnicity, age, gender, sexual orientation, or gender identification. **Please submit a resume along with a letter of interest to Kathy Duhl, ECC Director at kduhl@theberkeleyschool.org.**